

CLIMATE EMERGENCY ADVISORY COMMITTEE

Meeting to be held in Civic Hall, Leeds LS1 1UR on
Monday, 20th March, 2023
at 1.00 pm

MEMBERSHIP

Councillors

B Anderson
D Blackburn
J Bowden
N Buckley
P Carlill
K Dye (Chair)
A Garthwaite
C Hart-Brooke
H Hayden
O Newton
M Shahzad
E Thomson
P Truswell
J Tudor
P Wadsworth

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

Note to observers of the meeting - To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting. [Council and democracy \(leeds.gov.uk\)](https://leeds.gov.uk/council-and-democracy)

Agenda compiled by:
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Governance and Scrutiny Support
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A G E N D A

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|---------|------|---------------|--|---------|
| 1 | | | <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p> | |
| 2 | | | <p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1) To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2) To consider whether or not to accept the officers recommendation in respect of the above information. 3) If so, to formally pass the following resolution:- <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> | |

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| 3 | | | <p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p> | |
| 4 | | | <p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p> | |
| 5 | | | <p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence from the meeting.</p> | |
| 6 | | | <p>MINUTES OF PREVIOUS MEETINGS</p> <p>a) To approve the minutes of the last formal meeting of the Climate Emergency Advisory Committee held 23rd June 2022 as a correct record; and</p> <p>b) To receive and note the meeting notes of the Consultative meeting held on 23rd January 2023.</p> | 5 - 16 |
| 7 | | | <p>OPEN FORUM</p> <p>At the discretion of the Chair, a period of up to 15 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Committee. No member of the public shall speak for more than five minutes in the Open Forum, except by permission of the Chair. Please note: Members of the public are asked to submit a video of their question or statement to climate.emergency@leeds.gov.uk by 5.00 pm on 16th March 2023.</p> | |

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| 8 | | | <p>WORKING GROUPS UPDATE</p> <p>To receive a verbal update on the progress of the Committees' working groups to date.</p> | |
| 9 | | | <p>DIRECTORS UPDATE</p> <p>To receive a verbal update from the Director Children and Families.</p> | |
| 10 | | | <p>CLIMATE EMERGENCY ANNUAL REPORT</p> <p>To consider the report of the Director of Resources which provides an overview of the Climate Emergency Annual Report, to be considered by the Executive Board on 15th March 2023.</p> | 17 - 148 |
| 11 | | | <p>UPDATE ON CLIMATE-RELATED COUNCIL COMMUNICATIONS</p> <p>To consider the report of the Director of Resources and presentation providing an update on the use of communications and engagement to support the council's climate mitigation and adaptation strategies for the city.</p> | 149 - 150 |
| 12 | | | <p>DATE AND TIME OF NEXT MEETING</p> <p>To note the next meeting will be held in the 2023/24 Municipal Year – date to be confirmed.</p> | |

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

We strive to ensure our public committee meetings are inclusive and accessible for all. If you are intending to observe a public meeting in-person, please advise us in advance of any specific access requirements that we need to take into account by email (FacilitiesManagement@leeds.gov.uk). Please state the name, date and start time of the committee meeting you will be observing and include your full name and contact details'